

# CITY OF MESA

## Meeting Action Items

### Self-Insurance Trust Fund Board

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Thursday, February 15, 2024

3:30PM – 5:00PM

MCP – Room 170

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#### **Roll Call - Board Members:**

Councilmember Scott Somers, Chairperson  
Michael Kennington  
Courtney Guinn  
Michael Schaiberger  
Peggy Lynch  
Tracy Hurt, Board Secretary

#### **Others in attendance:**

Jason Reed, Deputy City Attorney  
Duncan Stoutner, Asst. City Attorney III  
Lisa Lorts, Risk Management Claims Analyst  
Nitra Hawkins, Safety Administrator  
Janice Ashley, Employee Benefits Administrator  
Brian Ritschel, OMB Director  
Samuel Schultz, OMB Deputy Director  
Kristi Griffin, OMB Budget Coordinator  
Jag Mundi, Sr. Budget Analyst  
Teri Overbey, HR Director

1. Items from citizens present - None
2. Hear a presentation and discuss the following Trust Funds and the related Trust Agreement
  - a. Public Property and Liability Trust Fund  
Presenter: Jason Reed, Deputy City Attorney
  - b. Worker's Compensation Trust Fund  
Presenter: Nitra Hawkins, Safety Administrator
  - c. Employee Benefits Trust Fund  
Presenter: Janice Ashley, Employee Benefits Administrator
3. Discuss and take action on recommendations to City Council regarding the financial viability and staff recommendations for budgeting of the following Trust Funds for FY 24/25. A motion was made by Michael Kennington to approve the recommendations presented in the following Office of Management and Budget reports (attached):
  - a. Public Property and Liability Trust Fund
  - b. Worker's Compensation Trust Fund
  - c. Employee Benefits Trust Fund
4. The motion was seconded by Michael Schaiberger and voted on as follows:
  - a. Courtney Guinn – approve
  - b. Michael Schaiberger – approve
  - c. Peggy Lynch – approve
  - d. Michael Kennington – approve
  - e. Councilmember Somers – approve
  - f. None opposed

5. A motion to verify insurance provider licenses for the PPL Trust Fund, WC Trust Fund and EBT Fund as presented (attached) by Courtney Guinn was seconded by Michael Kennington and voted on as follows:
  - a. Courtney Guinn – approve
  - b. Michael Schaiberger – approve
  - c. Peggy Lynch – approve
  - d. Michael Kennington – approve
  - e. Councilmember Somers – approve
  - f. None opposed
6. A motion to authorize the Chairperson of the Board to approve Board minutes after draft minutes have been circulated to all members by Michael Kennington and seconded by Courtney Guinn was voted on as follows:
  - a. Courtney Guinn – approve
  - b. Michael Schaiberger – approve
  - c. Peggy Lynch – approve
  - d. Michael Kennington – approve
  - e. Councilmember Somers – approve
  - f. None opposed
7. Future meeting will be scheduled for February 2025 by Board Secretary Tracy Hurt.
8. There being no further business, the meeting was adjourned by Chairperson Councilmember Scott Somers at 4:30pm.

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